

Our Lady & St Edward Catholic Primary & Nursery School

A Voluntary Academy

Special Educational Needs and Disability (SEND) Annual Report to Parents

September 2018 - July 2019

Governors and staff at Our Lady & St Edwards Catholic Primary & Nursery School value each child as a unique individual made in the image and likeness of God with a range of individual gifts and talents. Therefore, we aim to provide every child with access to a broad and balanced education. This includes the National Curriculum in line with the *Special Educational Needs Code of Practice*. We believe in providing every possible opportunity to develop the full potential in all children and this is reflected in our policies. These policies can be viewed on the school's web site under policies (www.elseacademy.org.uk).

Special Educational Needs & Disabilities Policy
School SEND Q & A Information for Parents
Admissions Policy
Equality Policy
Supporting Children with Medical Conditions Policy
Disability, Gender & Race Policy
Safeguarding Policy
Child Protection Policy
Children in Public Care Policy

New SEND Legislation

September, 2014 saw the introduction of the New Special Education Needs and Disabilities (SEND) Code of Practice. The Special Educational Needs and Disability Code of Practice: 0-25 was revised May 2015. The special educational needs and disability provision at Our Lady & St Edward has been adjusted to accommodate these changes in the following areas:

- The SEND policy has been revised to reflect the new Code of Practice, after consultation with and approval by the full Governing Body.
- A new Supporting Children with Medical Conditions policy has been written and approved by Governors.
- A new SEND Q & A page on the school web site has been set up to provide information to parents on how Our Lady & St Edward's identifies and provides for pupils with special educational needs and disabilities, how parents/pupils are involved, how we assess etc.
- Rachael Tipton, the school SENDCo has achieved the Post Graduate National Award for SEND Coordination at Nottingham Trent University this year.
- Teachers and teaching assistants have received SEND training, and updates from the Special Educational Needs Coordinator with regards to the changes and their responsibilities for SEND pupils.
- The special educational needs list was reviewed and children moved from school action and school action plus to the new **SEN Support** category.

- The school's SEND provision was registered with the Local Authority's Local Offer. The Local Offer provides information for children and young people with special educational needs and their parents or carers in a single place. This can be accessed at: www.nottinghamcity.gov.uk/localoffer
- A parent friendly guide to SEND provision is on the school's website.

Key Staff:

Our Lady & St Edward's has an inclusion team who support the special educational needs provision in the school. This is co-ordinated and managed by the **Special Educational Needs Co-ordinator (SENDCo), Rachael Tipton.**

The **SEND governor is Miss Joanne Greenwood (Academic Year 2017/18)**

Currently the inclusion team includes:

- 1 Teaching Assistant in each class
- 1 trained Teaching Assistant responsible for carrying out literacy assessments
- 2 1:1 Teaching Assistant Support for a specific individuals as determined by individual needs and their **HLNF or EHCP**
- School SENDCo 1 and a half days week

Number of Pupils with SEND:

Date End of Academic Year	No on Role	School Action	School Action Plus	Statement	Total
2013/14	257	23 (8.9%)	15 (5.8%)	1 (0.3%) Transferred to Special school during the academic year	39 (15%)
		SEND Support		EHCP	Total
2014/15	258	29 (11.2%)		1 (0.3%)	29 (11.2%)
2015/16	255	25 (9.8%)		0 (0%)	25 (9.8%)
2016/17	251	16 (6.3%)		1 (0.4%)	16 (6.3%)
2017/18	256	18 (7.03%)		2 (0.78%)	18 (7.03%)

NB: Currently at the start of the academic year 2019/20 we have two pupils that has an EHCP (Educational Health Care Plan).

Within the **SEN Support list** all pupils have **Individual Provision Maps** some SEND pupils will be known as **High Level Need (HLN)** pupils as they require a high level of **support** to meet their needs and will currently receive extra finance (**HLNF**) from the Local Authority to fund the high level of support they need. Currently (Sept 2019) we have 3 pupils receiving HLNF; during the academic year 2017/18 we had 1 pupil receiving HLN funding, we were awarded HLNF for two new pupils in Reception in February this year (2019). In addition to the SEN Support list some pupils are registered as 'monitor' as they are not making expected progress but don't currently appear to have a Special Educational Need which is impacting on their learning. This enables all staff to be aware and monitor even more closely the progress and needs of these pupils who are supported by quality first teaching and differentiation within the class. The number of pupils registered in school as having SEND has increased this year as a result of new intakes into foundation, early and quick identification of needs and assessments and interventions being completed when children arrive in school, enabling pupils to continue to make expected progress.

This forms the assess, plan, review, do cycle of support as identified in the SEND Code of Practice.

Progress of Pupils with SEND

All pupils who are currently receiving SEND support have made progress towards their individual targets. We know this as every term, in conjunction with ongoing progress reviews, the progress of these children is reviewed by the SENDCo, class teacher and other relevant staff members and support staff from the Local Authority Inclusive Education Support Team where applicable and shared with parents and pupils at review meetings. This year the SEND progress has been brought in line with the rest of school and the data is produced on O'track, this system gives a much clearer idea of SEND progression.

This year there has been some movement within the SEND Support List with 4 new pupils being placed on the list (all new to school this year) and 1 pupil has moved from SEN Support to 'monitor' and taken off the register altogether due to effective quality first teaching and consistent interventions with monitoring and assessment.

To ensure we are accessing all the funding available to our SEND children, the SENDCo has attended local authority meetings where the updated system for applying for HLNf children has been discussed and explained after being updated this academic year. The SENDCo has also attended all the family network SENDCo meetings and the National Conference so the school is kept in line with new updates with SEND and new updates within the trust. The SENDCo has also visited local secondary and SEN specialist schools so ensure so that new systems and provision can be observed and implemented where needed.

Effectiveness of Provision

Provision is monitored through our individual, class and whole school provision mapping. There are regular meetings and reviews with parents, staff and external agencies to monitor the academic and pastoral progress of SEND pupils. Where needs are identified an intervention is organised and documented on the individual and class provision map. The whole school's provision and its effectiveness is evaluated annually by the SENDCo & the SLT using book trawls, pupil voice, lesson observations and pupil progress meetings.

We are continuing to develop our individual, class and whole school provision maps and how we evaluate the school's provision to make sure it meets the needs of individual pupils, the school improvement targets and is value for money.

School has a bank of resources and interventions in use to support pupil progress as required and delivered in small groups or 1:1. These include:

- NUMICON
- Toe by Toe
- 5 Minute Literacy & Numeracy Boxes
- Plus 1 Maths Coaching System
- Power of 2 Maths Coaching System
- Social Stories
- Gross Motor Skills Programme
- Social Skills Programme
- Emotional Literacy Support Assistant Programme
- Dyscalculia support programme

Etc. This is not an exhaustive list

This year we have continued to employ a school councillor from Education Tree with huge success. The school councillor has seen up to 7 children a day with several children being signed

off and replaced with different children throughout the year- after care of drop ins is offered to children signed off. This service will be continued next year after the success of this year.

This year we have continued to record interventions on paper to make it more accessible for teaching assistants to record the work and progress. This new format was introduced at the beginning of 2017 in a staff meeting and folder scrutinies were conducted throughout the year. Teaching assistants were able to use the new formats and the progress and activities during interventions were a lot clearer to see when assessing folders.

This year Nottingham City introduced Routes to Inclusion which is a new assess, plan, review, do cycle of support system to support children who are regularly misbehaving in school. The school SENCo attended the launch of the system and worked closely with the educational psychologist to assess and put targets in place for children who need support with their behaviour, this has been used for 4 children this year.

Training

Our teachers and teaching assistants have received a variety of training to enable them to meet the needs of individual children. In addition to this Our Lady & St Edward's has 'traded service' agreements with the Local Authority's Autism, Learning, Behaviour and Educational Psychologist teams who are brought in to support, train and advise staff in a range of specialist SEND areas.

This year training has included:

- SEND Changes
- Routes to inclusion training
- Positive handling training
- Early communication training (autism training)
- Precision teaching training
- Staff wellbeing
- 1:1 NQT coaching
- PECS training
- First Aid
- Safe guarding.

In addition to this individual teachers and teaching assistants have undertaken specialist training days relevant to their area of work.

This year training has included:

- First Aid
- SENDCo Networks & Conference
- Designated Safeguarding Lead Training

We have also worked with Saint Augustine's Primary school to offer parents training which has included:

- Autism training
- Supporting children with sleep training
- SEN drop in with professionals (1:1 Q&A session)

Currently there are 0 open CAFs within school.

SEND Funding

Our Lady & St Edward ensures funding is made available from the school's budget to meet the individual needs of pupils as required. This has included: teaching assistant support in class, 1 to 1, or in groups, small group teaching, speech and language interventions, social and communication skills and support, play time and lunch time adult support, purchasing of specialist resources, staff training, 'traded services' from the local authority, etc

In addition to the general SEND budget application is made to the Local Authority for High Level Need Funding for pupils that require high levels of specialist and/or 1 to 1 support. Both bids made were successfully gained this year.

Disability and Access

The school's admission policy and disability access plans reflect our commitment to Our Lady & St Edward being an 'inclusive' school. All statutory requirements are met for the admittance of disabled pupils and those with medical conditions.

In September 2018 the school Accessibility Plan was reviewed as a legal requirement.

The school has Learning Support/Intervention Rooms in both the foundation unit and the main school to help pupils who struggle to access learning within their classrooms to meet their learning needs and sensory resources have been purchased to support children who have sensory needs. Visual timetables are present in all classrooms to support pupils to access daily routines.

Communicating with Parents

All parents with children receiving SEND support have formal meetings with the SENDCo, teachers and the relevant support staff termly and receive information about their child's provision, targets and progress. The child/young person's views are also represented at these meetings. Minutes are taken and parents receive copies as well as a copy of their child's attendance record, provision map with reviewed and new targets and their child's pupil voice sheet. Parents are given advance notice of these meetings as we value their input and have a strong ethos of working collaboratively with parents to support their children and the family. Parents who are unable to attend are contacted following the meeting and sent minutes and all the relevant paperwork. Parents receive a formal report once a year. In addition parents can talk to the class teachers before the start and at the end of the day by appointment, can arrange to talk to the SENDCo and/or arrange more frequent meetings if they have concerns or there is a need to review provision or targets more frequently. In addition to this parents are invited to termly parent's evenings to discuss their child's progress.

This year we also provided SEN training for parents which was provided by the professionals who support our school. An introduction to Autism was arranged in March and was attended by a number of parents, this training was provided by Sarah Golding of the Nottingham City Autism Team. In June we provided sleep training and held a coffee morning, this was held by Sarah Stockley of Nottingham City's Behaviour Support Team. We also held a SEN drop in for parents of children with SEN, professionals who work with the school were invited, parents were introduced to them and then were given an opportunity to speak 1:1 to the parents this was very successful. 3 parents have had support from school and professionals on a 1:1 basis this year through regular meetings and observations which has allowed us to work collaboratively between school and home to support the child.

Actions for 2018-19

As a school we continually seek ways to improve our inclusion and SEND provision.

This year we aimed to:

- Increase the involvement of parents in evaluating our SEND provision. Through offering training (on an individual and group level) and allowing parents to meet the SEN provision team the communication and openness with parents has been improved this year which has improved the parent's interaction with school. This could still be an action for next year to improve attendance at training.
- Provide training for new staff on school SEND Policy and Procedures. Training was provided in the first half term of the year.
- Provide training for new staff on areas of high need e.g supporting dyslexic learners, emotional health and well-being, support for autistic learners. Training provided can be seen below.
- Provide staff with positive handling training. This was provided in the first half term.
- Complete HLN bids for next year before breaking up for the summer. These have been done and children have been discussed with HBD ready for next year.

This year:

- 17th Sept pupil voice with SEN
- 19th September SEN staff meeting
- 24th Sept SEN book trawl (Rainbow Write & Maths)
- 8th Oct R2i training day
- 22/23rd Oct SEN reviews
- 30th Nov positive handling (teachers and designated TAs)
- 30th Nov early communication with SG (TAs)
- 6th Dec precision teaching with TAs
- 14/17th Jan progress meetings
- 28th Jan SEN planning NQT
- 4th Feb Pupil voice and SEN book trawl
- 13th Feb SEN updates staff meeting (CAMHS)
- 25th Feb meeting SD parents and AN parents with EL
- 4th/5th March SEN reviews
- 18th March Meeting to review AN with parents
- 25th March Autism parent training St Augustine's
- 1st April NQT Autism training
- 2nd April parents meeting for SD with EL
- 5th April Leading good Autism practice (RT)
- 24th April Lego Therapy staff training with EL
- 29th April EHCP review
- 20th May EL in for parent review for AN
- 4th June EL in for parent review for SD
- 5th June PECS training (EH, KA, CA, SM) at St Augustine's
- 18th June Sleep parents coffee morning with BST
- 5th July SENCo conference
- 17th July R2i training

Actions for 2019-20

- Increase the involvement of parents in evaluating our SEND provision
- Provide training for new staff on school SEND Policy and Procedures.
- Provide training for new staff on areas of high need e.g supporting dyslexic learners, emotional health and well-being, support for autistic learners, particularly for new staff.
- Ensure a good handover with Heather Brinsley who is taking over maternity cover for the year.
- Provide staff with training for the Routes to Inclusion.