



Behaviour Policy Addendum Primary
Addendum for Covid-19 (in line with DfE guidelines)

**(This Addendum does not replace Our Lady and St Edward's Behaviour Policy
(September 2019))**



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Our Lady of Lourdes Catholic Multi Academy Trust Mission Statement

We are a partnership of Catholic schools and our aim is to provide the very best Catholic education for all in our community and so improve life chances through spiritual, academic and social development.

We will achieve this by:

Placing the life and teachings of Jesus Christ at the centre of all that we do.

Following the example of Our Lady of Lourdes by nurturing everyone so that we can all make the most of our God given talents.

Working together so that we can all achieve our full potential, deepen our faith and know that God loves us.

Being an example of healing, compassion and support for the most vulnerable in our society.

Galatians 5:22-23: "God's Spirit makes us loving, happy, peaceful, patient, kind, good, faithful, gentle, and self-controlled. There is no law against behaving in any of these ways."



Context

In light of the need for children to behave differently when they return to school, and the new systems Our Lady and St Edward’s have put in place to support that, this Addendum supplements the schools Behaviour Policy in line with the following government guidelines as pupils begin to return to school following the lifting of Coronavirus lockdown measures.

<https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-primary-schools#annex-c-posters>

Pupils’ Behaviour both in and out of school is expected to be in line with Our Lady and St Edward’s current Behaviour Policy. This Addendum relates specifically to the current government guidelines for pupils returning to school as Coronavirus restrictions are lifted and may change as Government guidance changes. Failure to follow the measures set out in the Addendum could potentially led to sanctions being imposed in line with Our Lady and St Edward’s Behaviour Policy. We accept that our younger children will need additional help and support from staff to follow these guidelines and, as ever, our staff will be very positive in how they remind younger children of how they can stay safe.

1. Altered routines for arrival or departure:

Children will enter and exit school through the same gate that they did before lockdown. The expectation is only one parent will bring and collect their child / children to /from school. Parents dropping off in Nursery or Reception can walk down the path. However, parents of children in Year 1 – 6 will not be allowed on site at these times. Mrs Byrne or Miss Greenwood will welcome your child at the school gate. Your child’s key staff will wait on the grass to greet your child and escort them in to school. There will be staggered timings for each group relating to drop off and picking up children. They are as below:

CHILDREN IN EYFS

	GROUP A	GROUP B	GROUP C	GROUP D	GROUP E
8:45 -8:50					
8:55 -9:00					
9:05 -9:10					
9:15 – 9:20					
11:35 -11:45					
1:00 -1:10					
3:00 – 3:05					
3:10 -3:15					
3:20 -3:25					
3:30					

CHILDREN OF KEY WORKERS AND THOSE IN YEAR 1 AND YEAR 6

	KEY WORKER CHILDREN	YEAR ONE	YEAR 6
8:30 -8:40			
8:45 – 8:55			
9:00 – 9:10			
2:40 – 2:50			
3:00 -3:10			
3:20 – 3:30			



It is essential you arrive within your allocated timing to avoid mixing with others outside of your group.

There will be no access to the school office unless in an emergency. If you need to speak to your child's class teacher, you must ring the school office and they will pass messages on. Your child's class teacher will contact you at a mutually convenient time.

2. Instructions on hygiene, such as handwashing and sanitising (see Annex A):

- Pupils will wash their hands on arrival and departure from school.
- Pupils will be taught the appropriate technique for hand washing (see poster Annex A)
- Pupils will be expected to wash their hands before and after going to the toilet.
- Pupils will be instructed to not touch door handles/handrails but use elbows to open doors.
- Hand sanitiser will be provided in all classrooms.
- Soap will be available in all washrooms.

3. Instructions on who pupils can socialise with at school;

- Pupils must stay within their own 'social bubble' both in the classroom and at break and lunchtimes.
- Staff will aim to keep pupils 2m apart from other pupils and staff within their bubble and will issue reminders as necessary.
- DfE guidance recognises that: ***unlike older children and adults, children in the early years cannot be expected to remain 2 metres apart from each other and staff.*** The full DfE guidance on Social Distancing in EYFS can be found through the following weblink: <https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-early-years-and-childcare-settings-from-1-june/planning-guide-for-early-years-and-childcare-settings#Section8>

4. Moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)

- Pupils must keep to their designated areas in class and outside as explained by their teachers.
- Pupils are not allowed to go into the designated area for another group.
- When moving around school, children will walk in single file in the middle of the corridor. There will always be an adult with the group to ensure there is sufficient 2m space between the children.

5. Expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands (Annex B)

- Pupils must follow 'Catch it, Bin it, Kill it' protocol when sneezing/blowing nose.
- Pupils must bin any used tissues immediately; bins will be provided in classrooms and around the school to dispose of tissues.
- Pupils must wash their hands after blowing their nose.
- Tissues will be available in each classroom but children are advised to bring their own where possible.
- Pupils must not sneeze in the face of another person; any pupil deliberately sneezing in the face of another pupil or member of staff will encounter sanctions as per the Behaviour policy.



- ‘Catch it Bin it Kill it’ posters to be displayed in classrooms/toilets/staffrooms/outdoors where possible

6. Tell an adult if you are experiencing symptoms of coronavirus

(Annex C; Flow chart if pupils/staff become unwell)

- Pupils must tell an adult immediately if they have any of the following symptoms:

Common Symptoms of coronavirus

- Fever/high temperature
- New continuous cough
- Loss of taste or smell

Other less common symptoms of coronavirus include:

- Shortness of breath or difficulty breathing
- Chills
- Muscle pain
- Sore throat
- Persistent runny nose

Parents must inform school immediately if there are any changes to home/mobile telephone numbers.

7. Sharing any equipment or other items including drinking bottles

- In KS1 and KS2 pupils must not share equipment in the classroom.
- In EYFS pupils will limit the sharing of the equipment as much as possible within their small group.
- All pupils will have a tray on their desk. School have provided a stationary pack for all children so do not bring pencil cases etc.
- Children must only bring a named water bottle and a coat. Pupils will hang their coat on the back of their chair.
- Pupils will self-mark their work under the guidance of a teacher. A teacher will give verbal feedback so children can improve their work.
- Pupils must not share water bottles or food.
- Pupils must not bring in any personal items from home.

8. Expectations about breaks or play times, including where children may or may not play;

- Pupils will wash and dry their hands thoroughly before eating and when they come in from outside as directed by an adult.
- Children will have the opportunity to go outside at break time and lunchtime. They will go out as a whole group eg Year 1 but each group will be allocated a designated part of the playground to play in. Children must remain in this area at all times and not mix with children from the other group.
- No contact games to be played.
- When you hear the bell you must stand still in a space until told to walk indoors by an adult.
- If it is unsuitable weather to be outside each group will remain in their classroom and be supervised by an adult.



9. Use of toilet

- Toilets have been allocated to each group. As usual, children must have permission from their teacher to go to the toilet.
- Ensure that pupils wash hands before and after they visit the toilet.

10. Rules about coughing or spitting at or towards any other person

- Pupils must not cough or spit in the face of another person; any pupil deliberately coughing/spitting in the face of another pupil or member of staff will encounter sanctions as per the Behaviour policy.

11. Rules for pupils at home about conduct in relation to remote education

- Pupils are expected to: continue with their Home Learning which will be posted on the website if they are not returning to school on 1st June.
- If you are having difficulty completing tasks, contact the office and we will try to help. Please be aware your child's class teacher will be with a specific group so will not be able to support immediately.

12. Rewards and sanction system where appropriate:

- See the Behaviour Policy on www.olseacademy.org.uk

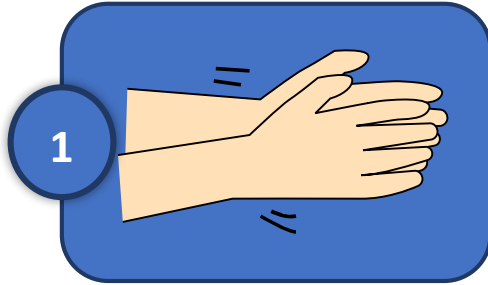
13. Pupil Transport:

- Pupils are expected to conform to the standards of behaviour set out within our policy and those of any public/private transport company they use to get to or from school, including any social distancing rules specified by these companies.
- Reports of misbehaviour on public/private transport to or from school, will incur sanctions as per the schools Behaviour policy.

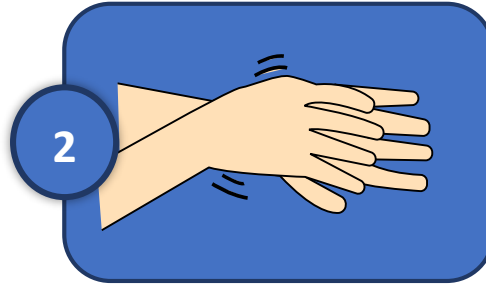
Any changes to the above will be communicated to parents.



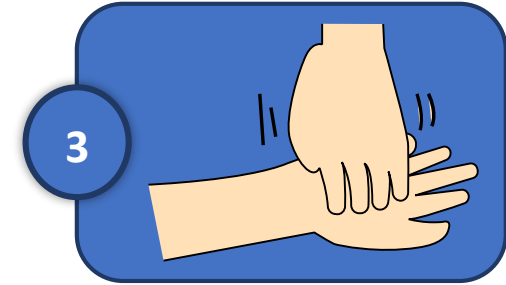
Annex A: Hand washing Poster



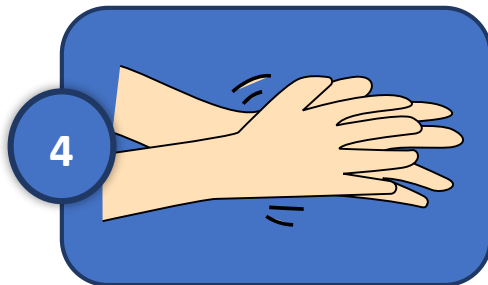
1
Wet hands with water,
apply soap and rub hands
palm-to-palm



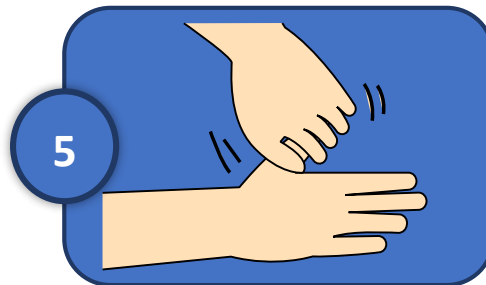
2
Rub back of each hand
with opposite palm



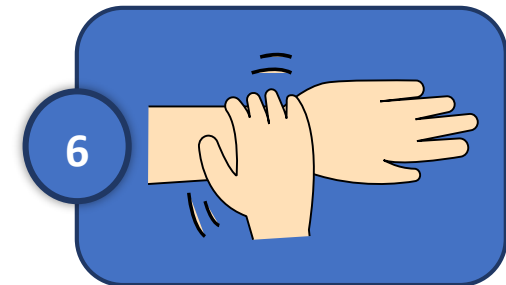
3
Rub fingertips on opposite
palms to wash under nails



4
Rub between fingers



5
Rub each finger, thumb
clasped in opposite hand



6
Rub Wrists



Annex B: Catch it, Bin it, Kill it Poster:

CATCH IT

Germs spread easily. Always carry tissues and use them to catch your cough or sneeze.



BIN IT

Germs can live for several hours on tissues. Dispose of your tissue as soon as possible.



KILL IT

Hands can transfer germs to every surface you touch. Clean your hands as soon as you can.



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Annex C: Flow Chart if pupils or staff become unwell

